



**Note:** This form is fillable. Just save to your device and re-open it to begin typing into the form.

# NOBILITY HOMES, INC.

## APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer  
(Valid for only 90 days)

Please answer all questions. Resumes are not accepted in lieu of completion of this application.

**Note:** This application was designed to use with several types of job positions. Some questions may not be completely applicable to the job position you are seeking; however, we ask that you answer all questions.

Last Name (Please Print) \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Social Security Number \_\_\_\_\_ Date \_\_\_\_\_

Present Address \_\_\_\_\_ Street \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

In order to permit a background check, should we be made aware of any change of name or assumed name that you previously used?  Yes  No If **Yes**, identify names and relevant dates.

Are you authorized to work in the United States?  Yes  No Can you supply proof of such authorization?  Yes  No  
(If you are hired you will be required to submit proof of citizenship or furnish proof of your right to work in the United States.)

Are you over the age of 18?  Yes  No If **No**, indicate age: \_\_\_\_\_

Position applying for: \_\_\_\_\_

### EDUCATIONAL DATA

School	Print Name, Number and Street, City, State and Zip Code for each School	No. of Yrs. Completed	Degree	Major Course of Study
High School				
College				
Graduate School				
Trade, Bus., Night, or Corres.				
Other				

Additional Information: List any prior educational experience, job-related skills, qualifications or honors that support your application.

### MILITARY SERVICE

Are you a veteran of the U.S. Military Service?  Yes  No If **Yes**, what branch of Service? \_\_\_\_\_

If **Yes**, list dates of service From: \_\_\_\_\_ To: \_\_\_\_\_  
Yr./Mo. Yr./Mo.

### CHARACTER REFERENCES

List three persons **not related to** you, whom you have known at least one year.

NAME	ADDRESS	TELEPHONE	OCCUPATION
1. _____			
2. _____			
3. _____			

**EMPLOYMENT EXPERIENCE**

**ALL FORMER JOBS**

(List most recent job first.) Account for all time periods including unemployment, self employment and military service.  
(Attach separate paper(s), if necessary.)

Employer			Dates Employed (From/To)			Immediate Supervisor		
Address								
Job Title			Hourly Rate/Salary (Starting/Final)			Telephone No.		
Work Performed								
Reason for Leaving								
Employer			Dates Employed (From/To)			Immediate Supervisor		
Address								
Job Title			Hourly Rate/Salary (Starting/Final)			Telephone No.		
Work Performed								
Reason for Leaving								
Employer			Dates Employed (From/To)			Immediate Supervisor		
Address								
Job Title			Hourly Rate/Salary (Starting/Final)			Telephone No.		
Work Performed								
Reason for Leaving								
Employer			Dates Employed (From/To)			Immediate Supervisor		
Address								
Job Title			Hourly Rate/Salary (Starting/Final)			Telephone No.		
Work Performed								
Reason for Leaving								

**EMPLOYMENT EXPERIENCE (Continued)**

Are you now employed?  Yes  No Are you on a layoff?  Yes  No Are you subject to recall?  Yes  No  
May we contact your present Employer?  Yes  No Previous Employers?  Yes  No  
Please identify any exceptions and reasons for not contacting prior employers: \_\_\_\_\_

Have you ever been dismissed or forced to resign from any employment?  Yes  No If **Yes**, please explain.

Do you have transportation to work?  Yes  No Will you work overtime if asked?  Yes  No  
Are there any hours or days you will not work?  Yes  No If **Yes**, explain: \_\_\_\_\_

Do you have any friends or relatives who work here?  Yes  No If **Yes**, list employee's name and relationship to you.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

**CRIMINAL HISTORY**

Even if you were not sentenced, have you ever been convicted of, had adjudication withheld, or plead no contest or guilty to, a violation of any federal, state, county, or municipal laws?  Yes  No

If **Yes**, please list the date and place of the offense, charge, and disposition. Include any convictions as the result of court-martial while in the military service. Do not include arrests without conviction or motor vehicle violations for which the only penalty imposed was a fine of \$300 or less. The existence of a criminal record does not constitute an automatic bar to employment.

DATE	COURT ADDRESS (CITY, STATE)	CHARGE	DISPOSITION

Have you been arrested for any crime which has not yet been adjudicated?  Yes  No

If **Yes**, please state the circumstances and current status of each arrest. A record of arrest will not be factored into the employment decision.

**MISCELLANEOUS INFORMATION**

List below other information or remarks that you wish to have considered as a part of your application for employment.

Have you filed an application before?  Yes  No If **Yes**, give dates: \_\_\_\_\_

Have you ever been employed here before?  Yes  No If **Yes**, give dates: \_\_\_\_\_

**APPLICANT'S STATEMENT**

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize the investigation of all matters contained in this application and hereby give Nobility Homes, Inc. and its agents permission to contact schools, previous employers (and current employers, unless specifically excluded above), references, and others, and hereby release Nobility Homes, Inc. and its agents from any liability as a result of such contact. I understand that misrepresentations, omissions of facts or incomplete information requested in this application may remove me from further consideration for employment. In addition, if employed, any misrepresentations or omissions of facts called for in this application will be cause for dismissal at any time without any previous notice.

I understand that as an applicant, if I am accepted for employment, Nobility Homes, Inc. will make every effort to provide steady, continuous work, however, Nobility Homes, Inc. has no employment contracts, and cannot guarantee the permanence of any position. Job tenure can be affected by many factors including business/economic conditions, changes in laws or Nobility Homes, Inc.'s policies, conformity to our work rules, job performance, etc. And of course, employees may elect to leave on their own accord to seek other jobs.

I understand that my employment with Nobility Homes, Inc. is for no specific term and may be terminated by me or Nobility Homes, Inc. with or without notice or cause at any time. I further understand that no oral promise, policy, custom, business practice or other procedure (including Nobility Homes, Inc.'s Personnel Handbook or any personnel manuals) constitutes an employment contract or modification of the at-will employment relationship between me and Nobility Homes, Inc.

The contents of any employee handbook or personnel manuals, as well as other policies and practices, are subject to change or modification by Nobility Homes, Inc., solely at its discretion, and without notice. I also understand that no supervisor or other official of Nobility Homes, Inc. (except its Chief Executive Office, in writing) has the authority to enter into any agreement with me or to make any agreement contrary to the foregoing.

I understand that Nobility Homes, Inc. conducts its business with the highest possible degree of safety and efficiency. Because of this, Nobility Homes, Inc. may require applicants for employment to undergo blood and/or urinalysis screening for drug or alcohol use as part of our pre-placement physical examination. In addition, all employees of Nobility Homes, Inc. are subject to blood tests or urinalysis screening for drug or alcohol use.

This application will remain active for ninety (90) days. Any applicant wishing to be considered for employment beyond ninety (90) days should reapply.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

---

**NOTICE TO APPLICANT**

This employer complies with the Americans With Disabilities Act of 1990 and related laws. During the interview process, you may be asked questions concerning your ability to perform job-related functions. If you are given a conditional offer of employment, you may be required to complete a post-job offer medical history questionnaire and/or undergo a medical examination. If required, all entering employees in the same job category will be subject to the same medical questionnaire and/or examination and all information will be kept confidential and in separate files.

This Employer is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, age, sex, religion, national origin, disability or marital status. We assure you that your opportunity for employment with this Employer depends solely upon your qualifications.

**DRUG TESTING IS REQUIRED AS A CONDITION OF EMPLOYMENT**

---